

**Bonnie Nilsen**  
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## **Highlights of Qualifications:**

Exceptional written and verbal communication skills.  
Excellent facilitator and organizer.  
Able to work effectively in a group setting or independently.  
45+ years experience in design and publishing.  
40+ years experience in community development.  
30+ years experience with computers.  
20+ years experience developing websites.

## **Experience**

*Computer Skills:* [BLNdesign.com](http://BLNdesign.com)

Able to create and maintain websites. Able to install and evaluate new software and programs.  
Knowledgeable in areas of hardware setup, repair, maintenance, upgrading and troubleshooting.

### *Training Skills*

In collaboration with others, developed materials for, and facilitated workshops on:  
Computers and internet usage (Social Media, Genealogy)  
Advocacy (LGBT, Women's Health)  
Senior Sexuality (Forever Sexual discussion series)

Currently teaching several computer classes with [Cary Senior Tech Education](http://Cary Senior Tech Education).  
Taught computer and internet skills to middle school students.  
Taught HTML workshops in conjunction with internet consulting firm.

### *Communication Skills*

Counseled advocacy clients in a one-to-one setting and presented clients' cases at Ministry of Human Resources (Canada) tribunal hearings.

## **Employment History**

2012 – 2017	Wake Co. Election Official (Chief Judge) for Early Voting and General Election
1997 - present	Owner, BLNdesign, Nelson, BC, Canada and Apex, NC
2004 – 2011	Production Coordinator: Video Billboard, Nelson, BC, Canada
2000	Volunteer Kootenays Project Coordinator, Nelson, BC, Canada
1996 -1997	Computer Instructor, Lake Street School, Nelson, BC, Canada

Prior years: variety of positions as resident care aide, licensed practical nurse, cardiology technician, graphic artist, line camera operator, marketing survey phone line coordinator, retail clerk.

## **Volunteer History: Community Work**

### *Current*

Cary Senior Center: Forever Sexual discussion groups (senior sexuality)  
Cary Senior Tech Education: Instructor, Website Manager, Board of Directors

### *Previous*

Kootenay Internet Communications Society: Board Chair, Director  
Celebrating Women in Mid-Life Project: Steering Committee  
Castleview Local - Hospital Employees' Union: Chair, Shop Steward  
Castlegar and District Hospital: Director  
Castlegar Health Planning Council: Steering Committee  
Castlegar Advocacy: Coordinator

## **Formal Education**

1998	Bachelor of General Studies, Open Learning Agency, Burnaby, BC, Canada
1989-1991	University Transfer, Selkirk College, Castlegar, BC, Canada
1986-1987	Electronic Publishing Certificate, Selkirk College, Castlegar, BC, Canada
1985-1986	Graphic Design Certificate, Selkirk College, Castlegar, BC, Canada
1974	Licensed Practical Nursing Certificate, Vancouver Community College, BC, Canada
1965-1968	Liberal Arts Program, Brooklyn College, Brooklyn, NY
1965	Graduated, Fort Hamilton High School, Brooklyn, NY; Regents Scholarship

## **Informal Education**

I continually upgrade my skills by taking online courses and workshops, by attending conferences, and by reading technical blogs.

## **Other Interests**

Genealogy, classical music

## **References available on request**